

## INTERNATIONAL STUDENTS APPLICATION FORM

### PREVIOUS ETON COLLEGE STUDIES

Have you previously been enrolled at Eton College?

No

Yes Please provide your student ID number

### PERSONAL DETAILS

Title: Mr Mrs Miss Ms Other

First name

Middle name

Last name

Gender

Date of birth

Place of birth (City)

Country of birth

Nationality

Passport number

Issued date

Expiry date

**Address** If you are currently living outside Australia, please provide your overseas address. If you are already living in Australia, please provide your Australian address.

Building name

Unit number

Street number

Street name

City/Town/Suburb

State/Province

Country

Postcode

Phone

Mobile

Email

### VISA & OVERSEAS STUDENT HEALTH COVER (OSHC) STATUS

Do you hold a current Australia Visa?

No

Yes: Visa type

Expiry date

Do you require OSHC cover service from us?

No: I already have OSHC or I will provide my own

Provider

Expiry date

Where will you lodge your student visa application?

Australia

Outside Australia

How many months?

Yes: Please provide me with the service

Months

Have you been refused a visa from any country including Australia for any reason?

No

Yes: You will be asked to provide full details and copies of any documents.

Start date

Single

Start date

Couple

Start date

Family

## ABORIGINAL AND TORRES STRAIT ISLANDER STATUS

Are you of Aboriginal or Torres Strait Islander origin?

No

Yes: Please specify

## UNIQUE STUDENT IDENTIFIER (USI) COLLECTION

Have you registered your USI number?

No: Please go to [www.usi.gov.au/students/](http://www.usi.gov.au/students/) to create your own USI and provide your USI to Eton College as soon as possible.

Please provide your USI number

Yes:

## ENGLISH LANGUAGE PROFICIENCY

Is English your first language? No Yes

Do you speak a language other than English at home?

No: English only

Yes: Please specify

How well do you speak English?

Very well Well Not well Not at all

Have you completed a degree or diploma within the last 2 years where the sole language of was instruction in English?

No

Yes: Please state degree and Institution

Have you undertaken any formally-recognised English Language tests within the last 2 years?

No

Yes: Indicate below

IELTS

TOEFL

PTE

CAE

Other:

Date of test

Score



Please attach certified copies of documents of your English proficiency.

## EDUCATION BACKGROUND

Have you completed at least four years of secondary schooling equivalent to the Australian Record of School Achievement level?

No

Yes:

In which YEAR did you complete that school level?

What is your highest COMPLETED school level (tick one box only)

Year 12 or equivalent

Year 9 or equivalent

Year 11 or equivalent

Year 8 or below

Year 10 or equivalent

Never attended school

Are you still attending secondary school?

No

Yes: Expected year of completion

## PREVIOUS QUALIFICATIONS

Have you SUCCESSFULLY completed any of the following qualifications?

No

Yes: Tick ANY applicable boxes (you may indicate more than one)

Bachelor Degree or Higher Degree

Advanced Diploma or Associate Degree

Diploma (or Associate Diploma)

Certificate IV (or Advanced Certificate/Technician)

Certificate III (or Trade Certificate)

Certificate II

Certificate other than these

Please list any qualifications or work experience you have completed and the year of completion. (Attach resume if appropriate)

	Year:
	Year:
	Year:

Do you wish to apply for course credit through recognition of qualifications and statements of attainment issued by another Australian RTO (National Recognition) or credit transfer?

No

Yes: Certified copies of transcripts from previous qualifications, and RPL/RCC & Credit Transfer Application form are attached to this application

Do you wish to apply for course credit through Recognition of Prior Learning?

No

Yes: You will be contacted to discuss this further.

## DISABILITY DETAILS

Do you consider yourself to have a disability, impairment or long term condition?

No

Yes: Please indicate the area of disability, impairment or long-term condition. *(Tick as many as apply)*

Visual      Chronic illness      Learning  
Hearing      Mental illness      Intellectual  
Physical      Acquired brain injury

Other:

Do you request for any special needs/supports?

No

Yes: Please specify

## SERVICES

### Homestay

Would you like Eton College to arrange homestay for you?

No

Yes: Accommodation Placement Fee – available upon request.  
*(Please submit a completed and signed Homestay Booking Form)*

### Airport Pickup and Transfer on Arrival

Do you require pick up from Sydney Airport to your place of accommodation?

No

Yes: Airport Pick Up Service Fee – available upon request.

## NEXT OF KIN / EMERGENCY CONTACT

First name

Last name

Relationship

Building name

Unit number

Street number

Street name

City/Town/Suburb

State/Province

Country

Postcode

Phone

Mobile

Email

## SELECT YOUR COURSE

### • INFORMATION TECHNOLOGY

**ICT50220**

**Diploma of Information Technology**

(Cyber Security, Database and Data Management & System Administration)  
CRICOS. 105644B | Course Duration: 104 weeks

Start Date:

**Intake**

**Academic Calendar**

**2024**

01 Jan 05 Feb 01 Apr 06 May 01 Jul 05 Aug 30 Sep 04 Nov

**2025**

06 Jan 10 Feb 07 Apr 12 May 07 Jul 11 Aug 06 Oct 10 Nov

**2026**

05 Jan 09 Feb 06 Apr 11 May 06 Jul 10 Aug 05 Oct 09 Nov

### • PROJECT MANAGEMENT

**BSB40920**

**Certificate IV in Project Management Practice**

CRICOS. 114368J | Course Duration: 26 weeks

Start Date:

**Intake**

**Academic Calendar**

**2024**

01 Jan 05 Feb 01 Apr 06 May 01 Jul 05 Aug 30 Sep 04 Nov

**2025**

06 Jan 10 Feb 07 Apr 12 May 07 Jul 11 Aug 06 Oct 10 Nov

**2026**

05 Jan 09 Feb 06 Apr 11 May 06 Jul 10 Aug 05 Oct 09 Nov

**BSB50820**

**Diploma of Project Management**

CRICOS. 105642D | Course Duration: 104 weeks

Start Date:

**Intake**

**Academic Calendar**

**2024**

01 Jan 01 Apr 01 Jul 05 Aug 30 Sep 04 Nov

**2025**

06 Jan 07 Apr 07 Jul 11 Aug 06 Oct 10 Nov

**2026**

05 Jan 06 Apr 06 Jul 10 Aug 05 Oct 09 Nov

**BSB60720**

**Advanced Diploma of Program Management**

CRICOS. 114369H | Course Duration: 104 weeks

Start Date:

**Intake**

**Academic Calendar**

**2024**

01 Jan 01 Apr 01 Jul 05 Aug 30 Sep 04 Nov

**2025**

06 Jan 07 Apr 07 Jul 11 Aug 06 Oct 10 Nov

**2026**

05 Jan 06 Apr 06 Jul 10 Aug 05 Oct 09 Nov

## TERMS AND CONDITIONS – INTERNATIONAL STUDENTS

### REFUND POLICY

Our refund policy is included in the Letter of Offer and Written Agreement that you are required to sign prior to commencement of your course to indicate acceptance of the offer of enrolment and the terms and conditions specified.

The following tuition and non-tuition fees are not refundable under any circumstances, including visa rejection:

- Enrolment application fee: \$200 (required to process your application)
- Airport pick-up service fee
- Homestay accommodation placement fee

### Homestay accommodation

The homestay accommodation placement fee is available upon request and non-refundable. All homestay accommodation fees must be paid to the agent unless otherwise advised by the agent. Requests for refunds of homestay accommodation fees must be made to the agent. Eton College does not guarantee or refund any homestay accommodation fees.

### Education agents

If you use an education agent and that agent charges their own fees to students (in addition to Eton College's tuition and non-tuition fees), those fees remain the responsibility of the agent. Eton College is not responsible for the agent's own fees and does not protect or refund those fees under any circumstances. Students who wish to seek a refund or have the amount they owe on their fees reduced must apply to Eton College using the Refund Application Form. If your refund is approved, you can have it paid to you or you can nominate another trusted person to receive the money if you prefer. You are asked to specify the recipient (yourself or someone else) and provide the recipient's contact and bank details on the Refund Application Form.

### Eton College will:

- Assess your request fairly and in accordance with the Fees and Refunds Policy and Procedures.
- Issue you with the decision in writing, using the Notice of Refund Decision letter within 10 working days of receipt of the Refund Application Form
- If the refund is approved, detail how the refund was calculated and issue the refund within 10 working days of providing the outcome to the students.
- If the refund was not approved, explain the reason for the decision and your right to lodge an appeal of the decision within 20 working days of the date of the Notice of Refund Decision letter, in accordance with Eton College's Complaints and Appeals Policy and Procedures.
- Require you to accept the decision in writing and give you a copy of the decision for your records.
- Maintain our records of the decision, the acceptance and any refunds paid to you for at least 2 years after you ceases to be an accepted student.

### Refund prior to course commencement

- 100% refund where student is refused a visa
- 100% refund where Eton College cancels the course prior to commencement
- 80% refund where a student withdraws 29 days or more before course commencement
- 0% refund where a student withdraws less than 28 days before the course commencement.

### Refund after course commencement

- A full refund will be paid in the event of Eton College default.
- If a student is refused a visa but has already commenced their course, no fees will be refunded.

### Other circumstances where no refund (0%) will be provided

- If a student is refused a visa and the reason for the refusal is:
  - Did not start the course at the location on the agreed starting day or;
  - Withdraws from the course at that location or;
  - Did not pay the tuition and non-tuition fees due.
- Eton College terminates a student's enrolment because of a failure to comply with Eton College's policies, unsatisfactory academic progress or attendance.
- If a student is in breach of their student visa conditions.
- If a student has supplied incorrect, false or misleading information.

Eton College may consider written requests for refunds due to compassionate and compelling circumstances as indicated above and may increase the refund amount.

### Outcomes of refund decisions

Within 10 working days of receipt of your completed Refund Application Form, Eton College will review the application and supporting documents, and issue you with a Notice of Refund Decision that will explain:

Whether or not the refund was approved.

- If it was approved, the amount of the refund and a detailed explanation of how the refund was calculated.
- If it was not approved, the reasons for the refusal and your right to appeal the decision in accordance with Eton College's Complaints and Appeals Policy and Procedures.
- If the refund was approved, Eton College will Issue the refund or adjustment notice within 10 working days of providing the outcome to the students.

**You are responsible for keeping a copy of the signed Enrolment Application Form and the Letter of Offer and Written Agreement, as well as receipts of any payments for tuition fees or non-tuition fees.**

## WRITTEN AGREEMENT – INTERNATIONAL STUDENTS

In signing this Enrolment Application Form, you agree:

- That the information you have provided on this form is true, correct and complete
- That you have been provided with appropriate and sufficient information to make an informed decision about your enrolment in this course.
- That you have read and understood Eton College's Privacy Policy.
- Information concerning students, including information submitted on the Enrolment Application Form may be shared among Eton College, the Commonwealth, the Australian Government and designated authorities, and, if relevant, the Tuition Protection Service (TPS) and the ESOS Assurance Fund Manager. This information includes personal and contact details, course enrolment details and changes, and the circumstances of any suspected breach by the student of a student visa condition.
- The information may be disclosed to the National Centre for Vocational Education Research (NCVER) and/or other authorised agencies and departments.
- In certain circumstances information collected during your enrolment can be disclosed without your consent where authorised or required by law, as described above.
- The provision of this information is necessary for both enrolment and re-enrolment. Information provided will be held securely and disposed of securely when no longer needed. You may access your personal information by contacting Eton College.
- That you have read and understood Eton College's Student Handbook.
- That you have been provided with detailed information about the tuition fees and non-tuition fees associated with your course enrolment including information on all tuition fees and non - tuition fees, payment terms, and the applicable Refund Policy.
- That you have the financial capacity to meet all tuition fees and non - tuition fees, and agree to pay them as they become due.
- To provide Eton College with current and accurate contact details and notify Eton College within 7 days if anything changes.
- To be bound by Eton College's Student Code of Conduct and other student policies and procedures, as well as National and State legislation and regulations including any variations that are made from time to time.
- That you have included certified documents to meet the conditions of your offer (if applicable).

*"This written agreement, and the right to make complaints and seek appeals of decisions and action under various processes, does not affect the rights of the student to take action under the Australian Consumer Law if the Australian Consumer Law applies."*

### DECLARATION

#### Student Declaration

I certify that all information I have provided on this form is true and correct.

Printed name

Signature

Date

#### Agent Details (if applicable)

As an authorization of Eton College agent, I/We take full responsibility for verifying any of the information provided in this application on behalf of Eton College and that Eton College may take action under that agreement, including the cancellation of the agreement for any false or misleading information or breach of the Code of Conduct.

Name

Signature

Stamp

Contact details

Date

**FINANCIAL FUND**

Do you have access to sufficient funds to support you and your dependants (if any) for the total period of your stay in Australia to ensure that you meet course progress? This includes tuition fees, travel costs, living costs as outlined on the Department of Home Affairs website: <https://www.immi.homeaffairs.gov.au/>

Please indicate your source of funding:

Self-Funded

Parent

Relative

Bank Loan

Employer

Scholarship

Expenses	Per Person	Amount Required in AUD	Do you have these fund?		
			YES	NO	N/A
Travel	If applying outside Australia	\$2,000 (anywhere else) or			
		\$2,500 (East or Southern Africa) or			
		\$3,000 (West Africa)			
	If applying in Australia	\$1,000 (anywhere else) or			
		\$1,500 (Africa)			
Tuition	Applicant	Course Fees for one academic year			
	School-age-children aged 5 -18	\$9,661 per year for each child			
Living	Applicant	\$24,505 per year			
	Partner	\$8,574 per year			
	Each Child	\$3,670			
Overseas Health Cover (OSHC)	Single	Visa length cover.			
	Couple (No Children)	Visa length cover.			
	Family	Visa length cover.			

### GENUINE TEMPORARY ENTRANT (GTE) ASSESSMENT

#### About this section:

This section helps Eton College assess whether you meet the Australian Government's Genuine Temporary Entrant (GTE) Criteria. It is important that the section is correctly completed and that all required documentation is attached.

See [www.homeaffairs.gov.au/StudyinginAustralia/Documents/direction-no-69.pdf](http://www.homeaffairs.gov.au/StudyinginAustralia/Documents/direction-no-69.pdf)

*(If the space provided below is not enough please provide your answers on a separate sheet)*

1. How did you find out about Eton College?

Agent

Other

2. What are the reasons for choosing to undertake selected course(s)?

3. Please explain how the course you have chosen will benefit you in the future.

4. What are the reasons for choosing Eton College over other providers in Australia?

5. What are the reasons for choosing to study in Australia rather than in your home country?

6. When did you last study? If there is a gap in your studies, please explain what you have been doing during this gap.



7. Have you previously studied any courses in Australia?

No

Yes - Please list them

8. Relationship status:

Single

Engaged

De Facto

Separated

Divorced

Widowed

Married

9. Do you have any dependants?

No

Yes How many?

Will any dependants:

Travel to Australia

Remain at home

10. Have you or your dependants had any previous visa refusals?

No

Yes - Please provide the reasons